



**Dearborn High School Chapter**  
of the National Honor Society  
Adopted: September 2025

**ARTICLE I: NAME**

The name of this chapter shall be the Dearborn High School (DHS) Chapter of the National Honor Society of Dearborn High School.

**ARTICLE II: PURPOSE**

The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Dearborn High School.

**ARTICLE III: POWERS**

SECTION 1: This chapter operates under the direction of and in full compliance with the National Constitution of NHS. (See [www.nhs.us/constitutions](http://www.nhs.us/constitutions)) In addition, this chapter will maintain active affiliation with the national organization on an annual basis.

SECTION 2: This chapter will remain an active member of the state association, Michigan Association of Student Councils and Honor Societies, by paying annual dues and participating in state functions when possible.

SECTION 3: The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

SECTION 4: Final authority on all activities and decisions of the chapter resides with the school principal.

SECTION 5: Nondiscrimination. Our chapter of the NHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, gender, gender identity, sexual orientation and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.

## **ARTICLE IV: MEMBERSHIP**

SECTION 1: Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, and character.

SECTION 2: Membership in this chapter shall be known as active, honorary, and alumni. Active members become alumni members at graduation. Alumni and honorary members have no voice or vote in chapter affairs.

### SECTION 3:

Eligibility:

- A. Candidates eligible for selection to this chapter must be members of the incoming junior or senior class.
- B. To be eligible for selection to membership in this chapter, the candidate must have been enrolled for a period equivalent to one semester at Dearborn High School.
- C. Candidates eligible for election to the chapter shall have a minimum cumulative grade point average of 3.7 on a 4.0 scale.
- D. Upon meeting the grade level, enrollment, and GPA standards, candidates shall then be considered based on their service, leadership, and character.

## **ARTICLE V: SELECTION OF MEMBERS**

SECTION 1: The selection of members to this chapter shall be by a majority vote of the faculty council which consists of five faculty members appointed by the principal. The chapter adviser shall be the sixth, nonvoting, *ex officio* member of the faculty council.

SECTION 2: The selection of active members shall be held once a year during the second semester of the school year.

### SECTION 3:

Prior to the final selection, the following shall occur:

- A. Students' academic records shall be reviewed to determine scholastic eligibility.
- B. All students who are eligible scholastically (i.e., candidates) shall be notified and asked to complete and submit the candidate information form for further consideration.
- C. The faculty shall be requested to evaluate candidates determined to be scholastically eligible using the official input form provided by the chapter adviser.
- D. The faculty council shall review the candidate information forms, faculty input, and other relevant information to determine those who fully meet the selection criteria for membership.
  - a. Other relevant information includes but is not limited to:
    - i. **LEADERSHIP:** It is expected that candidates showcase leadership. Upon invitation, the faculty council will review short questions asking about leadership, service, character, and the application of the Pioneer Six. The

- candidate will provide examples of leadership roles, taking accountability, and why good communication is important in a leader.
- ii. SERVICE: It is expected that candidates, upon invitation, have a minimum of 25 service hours total in the last year with a minimum of 12.5 hours found outside of the school community (service sought out independently by the candidate that are done without direct financial or material compensation or for a family member).
  - iii. CHARACTER: It is expected that candidates demonstrate an outstanding record of conduct. The faculty council will review candidate information for both a maximum of one instance of reaching level 3 on the PBIS Behavior Intervention Log in the current year or growth/improvement dictated by discipline records and non-anonymous faculty input.
    - 1. Use of AI for the candidate form may result in ineligibility to join the chapter
    - 2. The candidate shall have no major behavioral infractions according to PBIS within the current school year.
      - a. Technology abuse is not considered a major infraction and will count as a minor infraction.

**SECTION 4:** Candidates become members when inducted at a special ceremony.

**SECTION 5:** An active member of the National Honor Society who transfers from this school will be given an official letter indicating the status of their membership.

**SECTION 6:** An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The faculty council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

## **ARTICLE VI: OBLIGATIONS OF MEMBERS**

**SECTION 1:** Annual dues for this chapter shall be \$20. Dues will be payable to the chapter within 30 days of induction. In the case of financial hardship, an alternative requirement will be established by the faculty council, advisor(s), and/or the principal.

**SECTION 2:** Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Honor Society.

**SECTION 3:** Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter.

**SECTION 4:** Chapter members who are seniors in good standing shall be granted the privilege of wearing the honor cords at graduation. “Good Standing” is defined as the following:

- Dues are current
- 3.7 cumulative GPA
- 15 service hours per semester that are sought independently or through the NHS chapter
  - Exception to this are Key Club hours, which can count toward the 15 hour total in regards to serving the community
- 2 sign ups of tutoring per semester
- 2 or fewer absences of meetings per semester
- No disciplinary infractions for behavior or academic dishonesty

## **ARTICLE VII: OFFICERS**

**SECTION 1:** The officers of the chapter shall be president, vice president, secretary, treasurer, director of communications, historian, and parliamentarian. More positions may be added by majority vote of the membership.

**SECTION 2:** Student officers shall be elected at the last meeting of each school year. All 11th grade members in good standing with the chapter are eligible to run for a position as an officer for the following school year. Eligible candidates will complete a form and perform a speech for the current executive board. The form will include current responsibilities and noteworthy actions as a member of the chapter. The speech will describe why the candidate is interested in a position as an NHS officer and what they might do for the chapter if elected.

**SECTION 3:** Voting shall be done by the current executive board. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

**SECTION 4:** It shall be the duty of the president to preside at the meetings of the chapter and serve as the official representative of the chapter at school and community functions. Furthermore, the president will:

- a. Be responsible for all NHS activities
- b. Plan and coordinate Induction
- c. Create agendas and lead all officer and member meetings
- d. Motivate other officers and members to complete their duties
- e. Coordinate closely with the advisor(s) to make sure all NHS members and activities are accounted for
- f. Set an example for all members of NHS
- g. Mentor the future president

**SECTION 5:** The vice president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service. Furthermore, the vice president will:

- a. Assist the president with all NHS activities
- b. Co-create agenda for each meeting with the president/officers
- c. Work closely with the president to plan and coordinate Induction
- d. Compile and keep updated and accurate list of members' service projects
- e. Support NHS members and report any delinquencies in service projects
- f. Stand in for president if they are absent
- g. Coordinate all NHS social activities
- h. Set an example for all members of NHS
- i. Mentor future vice president

**SECTION 6:** The secretary shall keep the minutes and attendance records for meetings and be responsible for all official correspondence. Furthermore, the secretary will:

- a. Compile and keep updated a current list of NHS members, including contact information
- b. Track attendance at all member and officer meetings
- c. Report delinquencies in member or officer attendance
- d. Assist the president in creating and copying agendas for all meetings
- e. Keep minutes of all officer meetings and sending copies out to all members after each meeting
- f. Set an example for all members of NHS
- g. Mentor future secretary

**SECTION 7:** The treasurer shall keep the record of business expenses, dues, and all other financial transactions of the chapter. Furthermore, the treasurer will:

- a. Keep an accurate and up-to-date record of all member dues and stole money
- b. Seek out delinquent members and collect dues
- c. Deposit all money with the school bookkeeper in a timely manner
- d. Ensure the responsible use of money by the chapter
- e. Create and being present at all fundraising events to make sure money is quickly and accurately counted and deposited with the advisor/school bookkeeper
- f. Set an example for all members of NHS
- g. Mentor the future treasurer

**SECTION 8:** The director of communications shall coordinate chapter publicity, including informing members, administration, and the greater Dearborn community of chapter happenings. Furthermore, the director of communications will:

- a. Make announcements at school advertising upcoming meetings and events
- b. Update the NHS bulletin board **at least** once a quarter with pictures, information, and upcoming events (coordinate with historian for pictures)
- c. Write thank-you notes for services rendered to NHS
- d. Reserve space for NHS functions

- e. Set an example for all members of NHS
- f. Mentor future director of communications

**SECTION 9:** The historian shall make sure all NHS events are documented in picture form.

Furthermore, the historian will:

- a. Assist the director of communications in updating the NHS bulletin board **at least** once a quarter by providing pictures when requested
- b. Create a PowerPoint of NHS events to show at Induction
- c. Assist the president and vice president in the preparation of all major NHS events
- d. Set an example for all members of NHS
- e. Mentor the future historian

**SECTION 10:** The parliamentarian shall maintain order and decorum at all meetings. Furthermore, the parliamentarian will:

- a. Keep an accurate calendar of meetings
- b. Assist the president and vice president with Induction
- c. Aid all other officers when needed
- d. Set an example for all members of NHS
- e. Mentor the future parliamentarian

**SECTION 11:** Officers and the faculty adviser(s) shall collectively be known as the chapter's executive committee. The executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

**SECTION 12:** Officers shall be held to the same standard as members, also with a three strike policy. However, officers are also expected to fulfill their specified duties as outlined above. Failure to fulfill said duties may result in removal from the executive board as determined by the advisor(s), faculty council, and/or the principal.

## **ARTICLE VIII: MEETINGS**

**SECTION 1:** Regular meetings of this chapter shall be biweekly. Special meetings can be called by the president with approval of the advisor.

**SECTION 2:** This chapter shall conduct its meetings according to *Robert's Rules of Order*.

**SECTION 3:** Members are expected to attend all chapter meetings.

## **ARTICLE IX: ACTIVITIES**

**SECTION 1:** The chapter shall determine one or more service projects for each year.

SECTION 2: All members shall regularly participate in these projects.

SECTION 3: These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.

SECTION 4: Each member shall have the responsibility for choosing and participating in an individual service project which reflects his or her particular talents and interests and as approved by the chapter adviser. This is in addition to the chapter projects to which all members contribute.

SECTION 5: The chapter shall publicize and promote its projects in a positive manner.

## **ARTICLE X: DISCIPLINE and DISMISSAL of MEMBERS**

SECTION 1: Any member who falls below the standards of scholarship, service, leadership, or character may be considered for discipline or dismissal from the Dearborn High School chapter of the National Honor Society. A member of the National Honor Society is expected to maintain their academic standing and take an active role in service and leadership to their school and community.

SECTION 2: If a member's cumulative grade point average falls below the standard in effect when they were selected (3.7), they will be given a written warning and a reasonable time period for improvement. If the cumulative grade point average remains below standard at the end of the warning period the student will be subject to further disciplinary action by the faculty council that includes consideration of dismissal from the chapter.

SECTION 3: Violations of the law or school regulations can result in immediate consideration of the dismissal of a member (see Section 5 below). These violations include, but are not limited to DWI, stealing, destruction of property, cheating, truancy, or possession, selling, or being under the influence of drugs or alcohol at school or school-related activities or in the community.

SECTION 4: A three-strike dismissal process will be utilized for all current members. One strike is any of the following: dues not paid, cumulative GPA falls below 3.7, 15 hours of service per semester are not met, 2 tutoring sign ups per semester are not met, the student code of conduct is broken, and/or PBIS Behavior Intervention Log level 2 (a phone call home) is reached. A strike results in notification to the member with a reasonable amount of time to correct the issue (if applicable).

A. Exception(s) to the three-strikes removal are as follows:

- a. If a PBIS major infraction occurs, immediate dismissal is possible with a majority vote from the faculty council.
  - i. Technology abuse is not considered a major infraction and will count as a minor infraction (the same as breaking school code of conduct)

B. After strike three, the student is notified that they are eligible for dismissal.

**SECTION 5:** Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the faculty council.

**SECTION 6:** In all cases of pending dismissal:

- A. The member will receive written notification from the adviser/faculty council indicating the reason for consideration of dismissal.
- B. The member has the right to respond to the charge(s) against them at a hearing before the faculty council prior to any vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present their defense via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the faculty council will then vote on whether to dismiss. A majority vote of the faculty council is needed to dismiss any member.
- C. The results of the faculty council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the adviser.
- D. The faculty council's decision may be appealed to the building principal and afterwards according to provisions of the school district discipline policies.
- E. A member who is dismissed or resigns may never again be considered for membership in the National Honor Society.

**SECTION 7:** In lieu of dismissal, the faculty council may impose disciplinary sanctions upon a member as deemed appropriate.

## **ARTICLE XI: RATIFICATION, APPROVAL, and REVIEW**

**SECTION 1:** These bylaws will be approved upon receiving a two-thirds affirmative vote of all active members of the chapter, a majority affirmative vote of the faculty council, and approval by the administration.

**SECTION 2:** These bylaws shall be reviewed and if necessary, revised within five years from the date of approval noted on this document.

## **ARTICLE XII: AMENDMENTS**

These bylaws may be amended by a 2/3 vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The exceptions are Articles IV, V, and X, which are developed by the faculty council with the approval of the principal.